



Torquay Girls Grammar School Provider Access Policy

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

These will take place through the following means:

- Participation in events both online and in-person such as the National Apprenticeship Show
- Information provided both online and through the career's newsletter.
- Inviting other providers into Careers Fairs and other events such as Speed Careers Networking Day.
- Visits to other providers / Apprenticeship Fairs etc.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils guided by the following principles.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Start early

- Implement a progressive programme that broadens horizons, and scaffolds development of the knowledge and understanding required for students to identify their best next steps, from when students join you

Be informed by trends and success

- Use destination data and LMI to identify any gaps and implement appropriate intervention
- Use relevant destinations data and LMI to inform continuous improvement
- Harness employer and alumni voice through multi-Benchmark approaches where young people can be supported to understand learning opportunities through encounters and experiences of the workplace

True advocacy

- Grow your expertise in all career pathways and opportunities for young people
- Become an expert in the latest vocational and technical opportunities for your young people

Challenge misconception and assumptions head on

- Consider all stakeholders and their knowledge, understanding and potential misconceptions

Equity of access to information and understanding

- All pathways for all young people
- Provide equality of access to information and understanding Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years 8 to 13 at Torquay Girls' Grammar School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g., through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

Management of provider access requests

Requests should be made with a minimum of 6 weeks' lead time.

All requests will be considered on the basis of; staffing availability to support the activity, clashes with other planned activity, trips or visits to the school, interruption to preparation for examinations or rooming and space availability to host the activity.

Procedure - A provider wishing to request access should contact: Mr G Neighbour FGS (Careers Leader)

Telephone: 01803 613215

Email: careers@tggsacademy.org

5. Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table:

- Outline examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers
- Set out the times at which access will be given

5.1 Opportunities for access

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	<p>Careers Lessons - Careers Library / Treasure Hunt</p> <p>Vocational vs. Academic Pathways Assembly - tbc</p>	<p>National Apprenticeship Week (5th to 11th February 2024) – Various events</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events</p>	<p>Careers Fair event for pupils (year 7 to year 10 and year 12) market stall event.</p>
YEAR 8	<p>Careers Lessons – Future Pathways</p> <p>Vocational vs. Academic Pathways Assembly – tbc</p>	<p>National Apprenticeship Week (5th to 11th February 2024) – Various Events.</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events</p>	<p>Careers Fair event for pupils (year 7 to year 10 and year 12) market stall event.</p> <p>Assembly for university technical colleges (UTCs) – South Devon UTC</p> <p>Careers workshop local college/s, training providers</p>
YEAR 9	<p>Speed Careers Networking Event</p> <p>Meeting with careers adviser for those needing support in advance of the Options in spring term.</p> <p>Post-16 technical education options assembly</p>	<p>Key Stage 4 Options event – Qualified Careers Adviser available for students.</p> <p>National Apprenticeship Week (5th to 11th February 2024) – Various Events</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events</p>	<p>Careers Fair event for pupils (year 7 to year 10 and year 12) market stall event.</p> <p>Careers workshop local college/s, training providers</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 10	<p>Work Experience</p> <p>Careers Lessons</p> <p>Post-16 technical education options assembly</p> <p>Life Skills – work experience preparation sessions</p> <p>Assembly and tutor group opportunities - employability skills</p> <p>Futures Morning – Extended Assembly for Students</p>	<p>One-to-one Meetings with qualified careers adviser</p> <p>Work Experience</p> <p>National Apprenticeship Week (5th to 11th February 2024) – Various Events</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events</p> <p>Technical/vocational tasters at local college/s, training providers</p>	<p>Careers Fair event for pupils (year 7 to year 10 and year 12) market stall event.</p> <p>One-to-one Meetings with qualified careers adviser</p> <p>Work Experience</p> <p>Mock Assessment Day – Work with local employers</p> <p>Technical/vocational tasters at local college/s, training providers</p>
YEAR 11	<p>One-to-one Meetings with qualified careers adviser</p> <p>Work Experience</p> <p>Careers Lesson – Post-16 Options / BTEC and T level Pathways / Interview Workshops</p> <p>Post-16 provider open evenings</p> <p>Post-16 applications support</p>	<p>One-to-one Meetings with qualified careers adviser</p> <p>National Apprenticeship Week (5th to 11th February 2024) – Various Events</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events</p> <p>Post-16 interviews / Apprenticeships Support Programme</p>	<p>Confirmation of post-16 education and training destinations for all pupils</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 12	<p>Post-18 tutorial – apprenticeships and degree apprenticeships</p> <p>One-to-one Meetings with qualified careers adviser</p> <p>Work Experience – support from Work Experience Coordinator and Careers Leader</p>	<p>Higher Education Fair (WestPoint) Exeter – All students to attend.</p> <p>Future Pathways – hearing from an alumna on Degree Apprenticeships</p> <p>One-to-one Meetings with qualified careers adviser</p> <p>National Apprenticeship Week (5th to 11th February 2024) – Various Events.</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events.</p> <p>Work Experience</p> <p>Small group sessions (Future Fridays)</p>	<p>Future Pathways – Options post-18.</p> <p>Careers Fair event for pupils (year 7 to year 10 and year 12) market stall event.</p> <p>One-to-one Meetings with qualified careers adviser</p> <p>Work Experience</p> <p>Technical/vocational tasters at local college/s, training providers</p>
YEAR 13	<p>One-to-one Meetings with qualified careers adviser</p> <p>Work Experience</p> <p>Post-18 assemblies and Tutorials / Tutor Group Activities – with higher and degree apprenticeship providers</p> <p>Workshops – HE and higher apprenticeship applications</p>	<p>National Apprenticeship Week (5th to 11th February 2024) – Various Events.</p> <p>National Careers Week (6th March to 11th March 2024) – Various Events.</p> <p>One-to-one Meetings with qualified careers adviser</p> <p>Post-18 interviews / Apprenticeships Support Programme</p> <p>Assembly and small group opportunities - employability skills</p>	<p>Confirmation of post-18 education and training destinations for all pupils</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

Targeted Support for Vulnerable and Disadvantaged Students

Looked after children and previously looked after children, care leavers and pupils from Gypsy, Roma and Traveller backgrounds need particularly strong support to ensure high levels of ambition and successful transition to post-16 education or training. The Careers Leader engages with the school's designated safeguarding lead for all vulnerable, looked after and previously looked after children to 1) ensure they know which students are in care or who are care leavers; 2) understand their additional support needs and 3) ensure that, for looked after children, their personal education plan can help inform careers advice.

Careers Guidance for students with special educational needs or disabilities

The overwhelming majority of students with SEND, including those with high levels of needs, can access fulfilling jobs and careers with the right preparation and support. They are supported with a careers programme that follows the Gatsby Benchmarks. Where required the benchmarks need different interpretation for some SEND students in mainstream schools and this is undertaken in conjunction with the SEND team. Vocational profiling is used to help to identify the young persons' interests, skills and talents.

5.2 Granting and refusing access

All requests will be considered on the basis of; staffing availability to support the activity, clashes with other planned activity, trips or visits to the school, interruption to preparation for examinations or rooming and space availability to host the activity.

5.3 Safeguarding

Please see the TGGS Safeguarding policy –

<https://www.tggsacademy.org/sites/all/themes/footprints/downloads/policies/SafeguardingPolicy.pdf>

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

5.4 Premises and facilities

- What facilities will be available to enable providers to access students?
- In discussion with the site team and the Careers Leader, appropriate rooms will be made available. All of the rooms are equipped with audio and video facilities.
- The process for organising and agreeing which facilities can be used
- Please email the Careers Leader, Mr Gordon Neighbour via careers@tggsacademy.org
- Whether providers can leave prospectuses or other material for students to read
- Providers may leave prospectuses with the Careers Team in the Careers and Enterprise Centre. Additionally, materials may be left for display on the careers noticeboards that are setup across the school.
- Any measures related to public health incidents, including COVID-19
- If access to the school is restricted public health incidents, including COVID-19, every effort will be put in place to enable online facilities to be made available.

6. Ofsted Grades for External Providers

- Bicton College - Good
- Bridgewater and Taunton College - Good
- City College Plymouth - Good
- Exeter College – Outstanding
- South Devon College – Good
- South Devon UTC – Good

7. Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- *ASK Apprenticeships*
- *Build Torbay*
- *TDA (Torbay Development Agency)*
- *PGL Training*
- *British Army*
- *Royal Air Force*
- *Royal Navy*
- *Sibelco*
- *NHS Apprenticeships*
- *Michelmores Solicitors*
- *Hymid Multi-Shot Ltd*
- *Mercure Hotels*
- *PKF Frances Clark*

8. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

KS4 Performance Data

Progress 8: 0.40

Attainment 8: 71.8

Grade 5 or above in English & Maths: 96%

Entering English Baccalaureate: 86%

EBacc Average Point Score: 6.95

57.5% returned to TGGS Sixth Form

42% went to other sixth form providers

0.5% unknown destination

Destinations: 97% Education/Employment

Last year, our year 13 pupils moved to a range of providers in the local area after school:

Year 13 (2022)

103 Candidates

Pass Rate = 100%

Percentage A* - B Grades = 79%

Year 13 Destinations Data:

89% to university - 91 students

7% taking a gap year (applying 2023) - 7 students

1% attending US university - 1 student

1% going onto a Traineeship - 1 student

1% undertaking an Apprenticeship - 1 student

1% going to Drama School - 1 student

Expansion:

Of those applying to university this year - 70% in a **Russell Group University**

Of those applying to university this year - 72% in **First Choice**

Of those applying to university this year - 28% in **Second Choice**

Oxford - 100% of those who were offered a place

Medicine - 100% of those who were offered a place

Dentistry - 100% of those who were offered a place

Veterinary Sciences - 100% of those who were offered a place

STEM Courses - of those applying to university this year - 51% taking a **STEM course**

9. Complaints

Any complaints related to provider access can be raised following the school complaints [procedure](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

10. Links to other policies

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy
<https://www.tggsacademy.org/sites/all/themes/footprints/downloads/policies/SafeguardingPolicy.pdf>
- CEIAG policy
<https://tggsacademy.org/sites/all/themes/footprints/downloads/CEIAGPolicy2023.pdf>
- Curriculum policy
<https://tggsacademy.org/curriculum>
- Complaints policy
<https://tggsacademy.org/sites/all/themes/footprints/downloads/policies/Complaints%20Procedure%20Policy%202.0%20January%202023.pdf>

11. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Gordon Neighbour (Careers Leader).

This policy will be reviewed by the Careers Leader, Mr Gordon Neighbour annually.

At every review, the policy will be approved by the governing board.